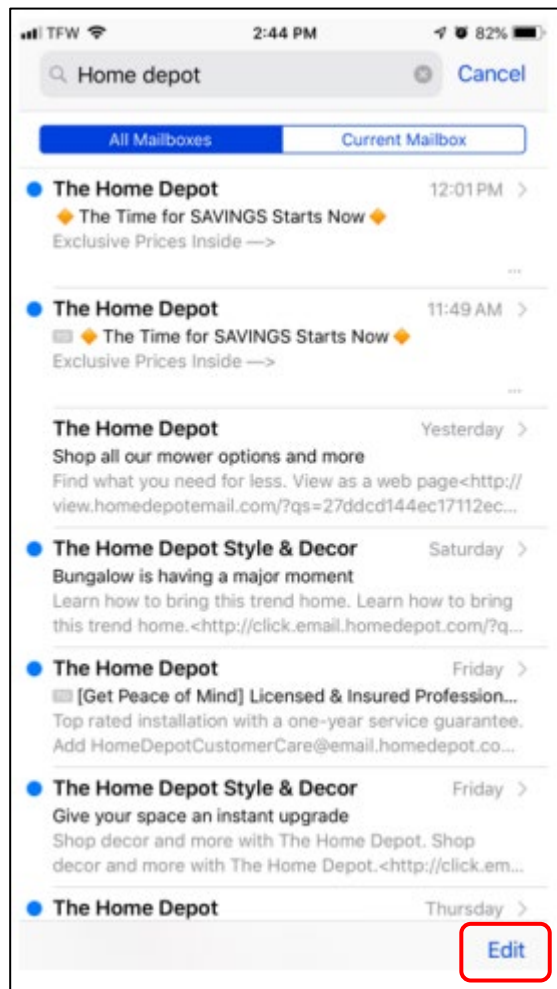


Deleting Multiple Emails

Outlook

Do you have dozens or hundreds of email messages that you'd like to delete from your inbox from your iPhone? Luckily, you can delete multiple messages at once.

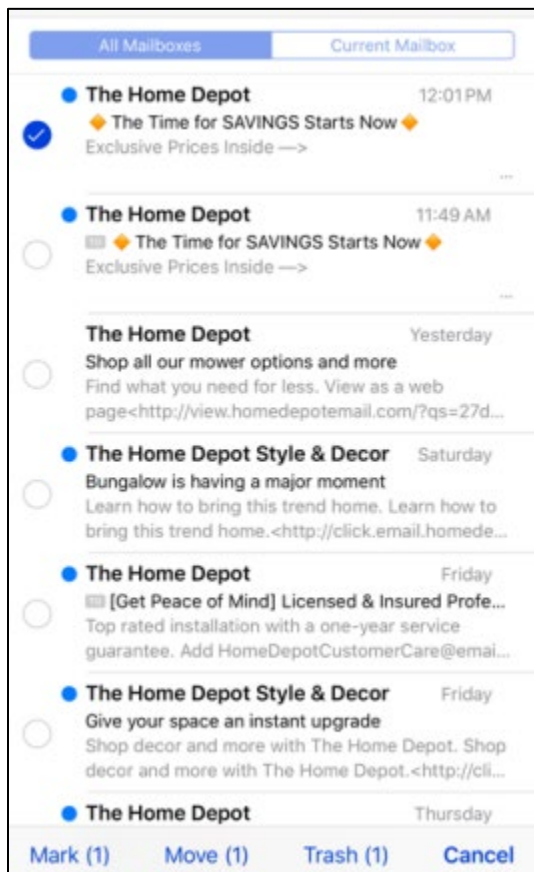
1. Tap on the Mail icon on your iPhone and open your inbox.
2. In the search bar at the top, search for the emails that you would like to delete as a group. For example, if you would like to delete all emails from The Home Depot, search "Home Depot" in the search bar.
3. Tap the Edit button in the lower right hand corner.



4. Select the first email in your searched list.

Deleting Multiple Emails

Outlook



5. Press and hold the “Move” button. While you are holding down the “Move” button, deselect the first email.
6. Wait a few seconds and Mail will ask you where you would like to move ALL of the emails.
7. Select the “Trash” folder as your destination.

