Professional Development Guidelines

2018-2019

## State Approved Activities for Inservice

* Inservice activities designed to develop the competencies of apprentice or probationary teachers. Instructional assessment and improvement studies.
* Workshops and/or other activities based on the assessed needs of a school or school system.
* Development and coordination of system and school-wide curriculum.
* Conducting staff development programs/activities that are consistent with needs identified at the building and/or system level.
* Studies of teaching methods and strategies, classroom management, child development, curriculum and instruction, motivation, community involvement, and planning and evaluation.
* Workshops, seminars, institutes, state sponsored activities, teacher center activities, professional organization sponsored activities which are related to a teacher’s assignment or to a school’s or system’s objectives.
* Specific training for instructional assignments.
* Service as a free consultant to other schools and LEAs, excluding travel time.

## State Non-Approvable Activities for Inservice

* Workshops which pay participants stipend/salary
* Parent-Teacher conferences
* Teachers working in their own rooms
* Putting grades on permanent record forms
* Business meetings for a professional association
* Coaching clinics/cheerleading clinics
* College courses

## Additional District Approved Activities

* [Lynda.com](https://www.lynda.com/) up to 6 hours of inservice credit
* Safe Schools up to 2 hours of inservice credit
* Canvas online tutorials for up to 3 hours of inservice credit
* [Microsoft Education](https://education.microsoft.com/) for up to 3 hours of inservice credit
* PLC meetings in which student work is discussed and artifacts are created as long as students are not in the building
* Athletic coaching meetings in which student performance is discussed and artifacts are created as long as students are not in the building

## Additional Activities Not Approved for Inservice Credit

* Working on IEPs
* Athletic coaching