

OAK RIDGE SCHOOLS KINDERGARTEN EARLY ENROLLMENT SCREENING

Due to the change in state law, a student must be five (5) years old on or before **August 15th**. The Oak Ridge Schools will take applications for early enrollment in the kindergarten program on May 5-9, 2025. This will begin a two-part process that will be completed before school starts for the 2025-2026 school year. Suppose you have a child who will be 5 years old on or before September 30th, and you feel your child is “emotionally and academically” ready to start kindergarten. In that case, you may pick up an early registration form from Pupil Services in the School Administration on New York Avenue. Information from the early enrollment form should be completed and returned to Pupil Services by **May 9th**. Once your application has been received and reviewed, you will be notified of the date and time for your child to be screened. The school team will review the results from the screening and send the information to the Director of Pupil Services with their recommendation. Please note that only students with scores in the **90th percentile or above** will be considered for approval. Screening will be conducted by the guidance counselor at each elementary school.

Requests for early kindergarten screening will not be accepted after the deadline listed above for the 2025-2026 school year.

If you have any questions, please contact Dr. Henderson in Pupil Services at 865-425-9024 or via email at lhenderson@ortn.edu.

**EARLY ENROLLMENT FOR
KINDERGARTEN**

**2025 -2026
Oak Ridge Schools
Oak Ridge, TN 37830**

Date: _____
Received by: _____

Please check: New Application _____

Please provide the following information and return the completed form to Pupil Services, School Administration Building, 304 New York Avenue, Oak Ridge, TN 37830. **You may mail the form to Oak Ridge Schools, Department of Pupil Services, Attention: Kindergarten Screening, 304 New York Ave., Oak Ridge, TN 37830.**

We reserve the right to rescind any placement if enrollment significantly changes. If enrollment changes occur that will affect your child, you will be contacted by phone immediately

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|-----------------------------|---|-----------------------------|--|
| Student's Name: | | | Home Phone: |
| Street Address: | | | Cell phone or email: |
| City: | County: | State: | Zip: |
| Legal Parent/Guardian Name: | | | Grade Entering: |
| Student's Date of Birth: | School Last Attended including Telephone# | School Requesting to Attend | Elementary School Only: 1 st Choice |
| | | | 2 nd Choice |

The parent/Legal Guardian must submit the following documents with the application for screening:

- Information regarding the child's readiness for early entry
- Documentation from the current preschool administration stating the student is ready for early entry.

Has the above-named student required (or currently receives) special education services? Yes, No, or 504 services
If yes, attach documentation

Has the above-named student had disciplinary/attendance problems or medical issues/medications at school? Yes or No.
Please circle.

If yes, please explain:

I have read the school's guidelines related to early enrollment of kindergarten students and agree to the terms as stipulated. I understand that early-enrolled kindergarten students are accepted only if student enrollment permits and the child meets the district-level committee's expectations. I give permission for my child to be screened for possible early admission to the Oak Ridge Schools kindergarten program. By signing this form, you acknowledge the above information to be true and accurate.

Signature of Parent/Legal Guardian

Date

A response letter for acceptance/denial of early kindergarten enrollment will be mailed to you.

For office use only: Application: Granted ___ Probationary ___ Denied ___ If you are denied, please state the reason(s): _____

Signature of Pupil Services Director _____

Revised April 2025