

CROSS BOUNDARY APPLICATION – 2025 - 2026

**Oak Ridge Schools
Oak Ridge, TN 37830**

Please provide the following information and return the completed form to **Student Services**, School Administration Building, 304 New York Avenue, Oak Ridge, TN 37830. **You may mail the form to Oak Ridge Schools, Department of Student Services, Attention: Cross Boundary Applications, 304 New York Ave., Oak Ridge, TN 37830.**

We reserve the right to rescind any placement if enrollment significantly changes. If enrollment changes occur that will affect your child, you will be contacted by phone immediately. **IF the application is approved, transportation will not be provided by Oak Ridge Schools.**

Student's Name:			Home Phone:
Street Address:			Cell phone or email:
City:	County:	State:	Zip:
Legal Parent/Guardian Name:			Grade Entering:
Student's Date of Birth:	School Last Attended including Telephone #	School Requesting to Attend:	2 nd Choice:

Parent /Legal Guardian must submit the following documents with application for Cross Boundary:

- Student's most recent report card/progress report;
- Attendance record;
- Discipline record; and
- Documentation from current school administration stating student is currently in good standing.
- If high school, please attached current transcript.
- Parent Agreement Terms for Open Enrollment

Has the above named student required (or currently receiving) special education services? Yes, No or 504 services If yes, please explain: _____

Has the above named student had disciplinary/attendance problems at school? Yes No

If yes, check disciplinary measure(s) taken: Suspended Expelled other
Please explain: _

I have read the school's policy relative to tuition students and agree to the terms as stipulated. I understand tuition students are accepted only if student enrollment permits. I give permission to contact my child's former school to obtain addition information for approval of my child's application. By signing this form, you are acknowledging the above information to be true and accurate.

Signature of Parent/Legal Guardian _____
Date

A response for acceptance/denial of cross boundary will be emailed to you.

For office use only: Application: Granted Probationary Denied If denied, please state reason(s): _____

Signature of Principal _____ Date _____

Signature of Student Services Executive Director _____ Date _____

The school system shall have the right to reject the application of any pupil who fails to meet satisfactory scholastic standards, or maintain satisfactory daily attendance, or maintain satisfactory behavior.

There shall be no obligation for the Oak Ridge Schools to provide transportation for Cross Boundary Students.

Parental Agreement Terms for Open Enrollment

I the parent/guardian of the above listed student UNDERSTAND and AGREE to the FOLLOWING GUIDELINES:

* Online student data verification MUST be completed prior to May 31st for review of the open enrollment application for current Oak Ridge students.

* **This application will be denied if it could result in overcrowding or oversized classes.**

* The parent or guardian will provide transportation to and from school. (The student may NOT ride the bus to a babysitter, family member's home, or other location.)

* Students will arrival on-time and depart school at the appropriate time, according to the school rules. When a student incurs 6 Total UNEXCUSED tardies or early checkouts, they will be required to enroll at their zoned school.

* In the event of a zero-tolerance offense your open enrollment application is revoked. (This includes unauthorized possession of a firearm on school property, aggravated assault, or assault that results in bodily injury to a school employee, unlawful possession of any drug, including controlled substance, controlled substance analogue, or legend drug on school grounds or at a school-sponsored event, and threats of mass violence on school property or at a school related activity.)

* Discipline will be in good standing. When a student incurs 6 total offenses they will be required to return to zoned school.

* This application will be denied if you have experienced attendance, discipline, or academic performance issues within the last 2 years.

* My child will adhere to the school's rules, including the School Handbook, All Attendance, and Code of Conduct Policies.

* I will pay any appropriate charges/tuition charges promptly.

* The student's home address is subject to verification through documentation and home visits by school personnel.

* Open Enrollment Application determination is not final until it is approved or denied by the Oak Ridge Schools District Office.

* If my child's application is granted to attend the requested school, this is a privilege that comes with all of the conditions listed above.

I agree with these conditions and understand that failure to adhere to the conditions will result in my child having to return to his/her zoned school and/or zoned district.

Parental Signature and Date _____