



# Student Classroom Removal Request

Date: \_\_\_\_\_ School: \_\_\_\_\_

Teacher Name: \_\_\_\_\_ Student Name: \_\_\_\_\_

Student DOB: \_\_\_\_\_ Student Grade: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Contact Number: \_\_\_\_\_

Service: \_\_\_\_\_ General Ed \_\_\_\_\_ Special Ed

Attach a typed brief description of the behavior that repeatedly or substantially interferes with the teacher's ability to communicate effectively with the class or with the ability of the student's classmates to learn:

## Teacher Documentation of Action Taken to Address Student's Disruptive Behavior

### 1. Action

### Consequences

### 2. Action

### Consequences



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### 3. Action

#### Consequences

**Oral Conference (phone) or in-person discussion with parent or guardian to address behavior**

**Date, Participates and Discussion**

**School Counseling or Other Support Services given opportunity to address disruptive behavior**

#### 1. List Support Services Provided and Explanation of Support

#### 2. List Support Services Provided and Explanation of Support



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### 3. List Support Services Provided and Explanation of Support

Held a conference, developed and implemented a plan to improve the student's behavior

Date Conference Held and Participants

- Attach a copy of the behavior improvement plan
- Attach a copy of the student's discipline history

**\*\*\*Below To Be Completed by Administrator Only\*\*\***

Administrator Name: \_\_\_\_\_

Student Given Notice By:

\_\_\_\_\_ Oral Communication

\_\_\_\_\_ Written Communication

Student in Agreement for Teachers Grounds for Referral

\_\_\_\_\_ Agree

\_\_\_\_\_ Deny

\_\_\_\_\_ Student Statement (written)

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Administrator Response to Student Statement:



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**Action taken as a result of teacher request and student interview:**

\_\_\_\_\_ Assigning the student to another appropriate classroom for a specified period of time, or for the remainder of the student’s assignment to the class from which the student was removed.

\_\_\_\_\_ Assigning the student to in-school suspension for a specified period of time, in compliance with T.C.A. § 49-6-3401

\_\_\_\_\_ If warranted under the Board Policies, assigning the student to an alternative school or to an alternative education program for a specified period of time

\_\_\_\_\_ Suspending the student pursuant to Board Policy and T.C.A. § 49-6-3401

\_\_\_\_\_ Requiring the parent(s) or guardian(s) of a student who is removed from a teacher’s classroom and assigned to another appropriate classroom to participate in conferences before the student is permitted to return to the classroom from which the student was removed

\_\_\_\_\_ Denying the teacher’s request to remove a student from the teacher’s classroom and offering appropriate supports for the teacher to address the student’s disruptive behavior

\_\_\_\_\_ Other

Signatures	Position	Date
	Principal or Designee	
	Student	
	Teacher	
	Parent/Guardian	
	Parent/Guardian	
	Other	