



Oak Ridge Schools Progressive Truancy Intervention Plan

In order to maintain compliance with Board Policy, 6.200 Attendance, all schools will form a Truancy Intervention Team and follow the steps outlined in the Oak Ridge Schools Progressive Truancy Intervention Plan.

Prior to the implementation of the Oak Ridge School Progressive Truancy Intervention Plan the following will take place:

1. A copy of the Oak Ridge Schools Progressive Truancy Intervention Plan is sent to the parent/guardian of all students.
2. Parent/Guardian receive an automated phone call each day that their child is absent from school.
3. Parent/Guardian receive an additional automated phone call informing them that their child has now accumulated three unexcused absences.

Tier One

Students accumulating five or more unexcused absences will receive the following support:

Step One – The School Truancy Intervention Team will schedule a meeting with the student and parent/guardian. Attendance concerns will be discussed to determine appropriate interventions.

Step Two - An attendance contract will be completed and signed by the student, parent/guardian and members of the Truancy Intervention Team. A copy of the signed contract will be sent to the Director of Pupil Services.

Step Three – Parent/Guardian will receive an automated Skylert message and letter informing them that their child has accumulated 5 unexcused absences.

Step Four – A copy of the 5-day attendance letter will be sent to the Office of the Anderson County District Attorney and the student will be placed on the District Attorney's truancy watch list.

Step Five - Additional conferences will be scheduled as needed to address further attendance concerns and documented on the previous attendance contract.

Tier Two

If a student accumulates additional unexcused absences in violation of the attendance contract completed in Tier One, the student will then receive the following support:

Step One- An individual student attendance assessment will be completed.

Step Two – Student assessment results will be used to determine the appropriate level of support. Student may be referred to counseling, community based services, or other services to address the student's attendance problems.

Step Three - School staff will contact the parent/guardian to inform them that their child has now accumulated 7 unexcused absences. This contact will be documented on the previous attendance contract.

Step Four – In cases where the student and parent/guardian are noncompliant with Tier One and Tier Two expectations, a Truancy Petition or Educational Neglect charge will be filed.

Tier Three

Students will receive additional support if the previous interventions have been unsuccessful and the student has accumulated 10 unexcused absences.

Step One - Parent/Guardian will receive an additional truancy letter.

Step Two - The Anderson County District Attorney will send a written notice directing parents/guardians to attend a Truancy Review and Support Meeting.

Step Three – Parent/Guardian attending a Truancy Review and Support Meeting will have the opportunity to participate in a Diversion Program if they are willing to make a commitment to improve their child's attendance pattern. If the student successfully corrects current attendance concerns, no further action will be taken.

Step Four – If a parent/guardian chooses not to attend the Truancy Review and Support Meeting, a Truancy Petition will be filed against the student and parent/guardian risk the possibility of being charged with educational neglect.

Step Five – We will continue to monitor student attendance for the families that agree to participate in the Diversion Program. A Truancy Petition will be filed against a student who continues to accumulate unexcused absences and parent/guardian risk the possibility of being charged with educational neglect.