

Parents & Guardians of Oak Ridge Schools,

The Oak Ridge School District is pleased to partner with *e-Funds for Schools*. This program offers various options for parents/guardians who **choose** to make payments on-line and is extremely user friendly. You will have the ability to have lunch payments electronically withdrawn from your checking account or charged to your credit card, you also have the flexibility to make a payment at any time through the school's website.

The "*e-Funds For Schools*" electronic payment service is provided to the school by a third party service provider. The service provider has a nominal fee for their service. **There is a \$1.00 transaction convenience fee for each electronic checking payment that you make.** The system carries a Non-Sufficient Funds (NSF) charge if the payment is "bad". **For payments made by credit or debit card, there is a convenience fee of \$2.65 per each \$100 increment in the transaction.** The district does not share in the fee. It goes directly to e-Funds. You can reload your account for multiple children and have it count as ONE transaction. The district does not request or keep records of family checking or credit card account information.

You are in full control of your account and can make a payment at any time that is convenient for you. **No payments will be allowed without your knowledge and authorization through this secure payment system.** The *e-Funds for School* site is secure and uses industry standard data encryption.

How does e-Funds for Schools work?

- Families set up and maintain their own logins, passwords, and payment preferences. Your account information is retained in a password-protected file.
- Log in to Skyward Family Access, Click on Foodservice, Click on Make a Payment, Click on Register Here to get started. There is an instruction guide in a pdf format available
- *e-Funds For Schools* will help to eliminate last minute check writing hassles, improve efficiencies, and help cut costs for both you and the school district
- On-line payments will help eliminate the worry that your children could lose or forget the money intended for school items or that it might be spent on other non-school related items.
- Payments from a credit card or checking account may easily be set up.
- Parents/guardians may establish a reoccurring payment or may opt to make a one-time payment.
- Payments made online are applied to your account in real time.
- Your payment history for the year is available with a click of the mouse
- Payments can also be made for the Extended Childcare Program & Tuition



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