

Tennessee Electronic Library

http://infotrac.galegroup.com/itweb/tel_k_jms

Password: elvis

1. Choose you database logically (probably Kids Infobits, Junior or Student Edition)
2. Notice you may log in, look at the magazines included or complete an advanced search.
3. Make Sure your search is limited to “articles with text.”
4. Try different search terms – watch spelling, plural matters!
5. Notice there are different types of sources at the top of your results page.
6. Click the name of the article to view it.
7. Remember to get your bibliographic information located at the bottom and the top (Author, Title, etc.). You may have a difficult time finding it, again.
8. Remember to use the “tools” box at the top, right side of the page. Notice you can print, e-mail, bookmark the article, download the printed version or an MP3 from this box. DO NOT USE FILE – PRINT from the mainpage.
9. Do not use the “back” button at the top of the page: use the tabs and other navigation tools at the top of the page.
10. Don’t forget the dictionary!

Tennessee Electronic Library

http://infotrac.galegroup.com/itweb/tel_k_jms

Password: Elvis

1. Choose you database logically (probably Kids Infobits, Junior or Student Edition)
2. Make Sure your search is limited to “articles with text.”
3. Try different search terms – watch spelling, plural matters!
4. Remember to get your bibliographic information (Author, Title, etc.)
5. Click on the name of an article to view it – and remember there are book entries, also.
6. Remember to print from your red “tools” box
7. Remember you can also e-mail from the same box – do not use “File – print.”
8. Do not use the “back” button at the top of the page: use the tabs and other navigation tools at the top of the page.
9. Don’t forget the dictionary!